



Thrift Savings Plan BULLETIN

for Agency TSP Representatives

Subject: Thrift Savings Plan Booklet *Guide to TSP Investments*

Date: July 30, 2002

The Federal Retirement Thrift Investment Board (Board) has revised the booklet *Guide to TSP Investments*. A copy of the revision, dated August 2002, is attached to this bulletin. This revision reflects the changes to the TSP investment program which will occur when the new record keeping system is implemented. **The August 2002 version supersedes all prior versions of the investment guide; agencies should discard their supplies of prior versions of the booklet.**

The *Guide to TSP Investments* supplements the *Summary of the Thrift Savings Plan for Federal Employees* by providing more detail about the five TSP investment funds and the operation of the TSP investment program. In addition, the booklet discusses factors participants may wish to consider in developing an investment approach.

Distribution of the booklet. The Board will distribute the August 2002 version of the booklet to agencies' central distribution points. By September 1, 2002, each central distribution point should receive a number equal to about 10% of its work force; central distribution points should then distribute these booklets proportionately to the servicing personnel (or administrative) offices within the agency.

Agency responsibilities. Agencies should provide this booklet to their employees upon request, periodically reminding the employees of its availability. In addition, agencies should understand the type of information contained in the booklet so that, if they are questioned about TSP investment operations, they can provide the questioner with the booklet.

Agencies may order additional copies of this booklet by following the procedures contained in TSP Bulletin 95-1, dated January 3, 1995. The booklet is also on the TSP Web site at www.tsp.gov.

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Inquiries: Questions concerning this bulletin should be directed to the Federal Retirement Thrift Investment Board at **202-942-1460**.

Chapter: This bulletin may be filed in Chapter 7, Investments.

Supersedes: This bulletin supersedes TSP Bulletins 01-21, Revision of *Guide to TSP Investments*, dated May 1, 2001; 96-7, TSP Fact Sheet, Calculating Participant Earnings on TSP Investments, dated March 12, 1996; and 95-31, Thrift Savings Plan Interfund Transfers, dated October 16, 1995.

Major changes to the investment program. As discussed in TSP Bulletin 02-19, dated June 27, 2002, the new record keeping system will be daily valued and share based. Participants' investments in each of the five funds will be stated in shares as well as dollars, and the daily value of a participant's account will be determined by multiplying the number of shares held by the participant in any investment fund by the daily share price for that investment fund. Interfund transfers will be processed every business day; there will be no limit on the number of interfund transfers that participants may make.

A handwritten signature in dark ink, reading "Pamela-Jeanne Moran". The signature is fluid and cursive, with the first name "Pamela" and last name "Moran" clearly distinguishable.

PAMELA-JEANNE MORAN
Deputy Director
Office of External Affairs

Attachment: *Guide to TSP Investments*, August 2002